**General Testing** **Requisition Form**

**通用测试申请表**

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| **Report No. 报告号:** | **Starting Date开案日期:** | **Complete Date完成日期:** |

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| \*Company Name & Address Shown On Test Report 报告抬头之公司名称及地址 |
| \*Applicant Name 申请公司: |        |
| \*Address 地址:  |       |
| \*Contact Person 联络人 |       | Department(部门) |       |
| \*Telephone 电话:  |       | \*Fax 传真: |       |
| \*E-mail :  |       | \*Postcode 邮政编码: |       |
| \*Company Name & Address Shown On Invoice (It is not necessary to fill in again if it is same as the applicant.) 发票抬头之公司名称及地址, 若同上则不用填写。 |
| \*Payer 付款公司: |       | \*General VAT Taxpayer in China:是否中国大陆一般纳税人 | [ ] Yes 是[ ] No 否 |
| \*Address 地址:  |       | \*Contact Person  联络人: |       | Client Code 客户代码 |       |
| \*Currency币种 |       | \*Email: |       |
| \*Telephone 电话 : |       | \*Fax 传真 :  |       |
| Following sample information must be claimed and will not be shown on test report. 以下为必填项，请如实填写样品详细信息以加快测试流程，以下信息将不显示在报告上。Properties of the submitted sample (Following information must be ticked or claimed)送测样品具有以下属性 (必填项)：Special material 具有特殊特性：[ ] Teflon特氟纶Dangerous chemical 属化学危险品：[ ]  Flammable/Explosive易燃易爆品 [ ] Corrosive腐蚀品 [ ] Poisonous毒性品 [ ] Radioactive放射品 [ ] Oxidising chemical 氧化性[ ] Compressed gas or liquefied gas 压缩气体和液化气体 [ ]  Other hazardous chemical 其他化学危害品          Please provide the name of chemical and the handling instruction 请提供以上化学危害品名称及操作指引：               No hazardous chemical不属化学危险品：[ ]  No danger 无危险 |
| \*Following your product information will be shown on Test report, 以下资料将显示在报告上 |
| \*Sample Name 样品名称 :       | Color 颜色:      |
| Item No 产品型号:      P.O. NO订单编号:       | End use 最终用途:     Age grading for testing 测试年龄:      |
| Buyer 买家:      Manufacturer制造商：      | Country of Destination 目的地国家:     Country of Origin 原产地:      |
| \*Test(s) Required: (please input your test requirements) 测试项目要求 : |
|            |
| \*Service Required服务要求 | [ ] Regular 4 working days 普通4个工作日 [ ] Express(40%surcharge) 3 working days加急(40%附加费) 3个工作日[ ] Shuttle(100%surcharge) 1.5 working days特急(100%附加费) 1.5个工作日\*Saturday, Sunday and holiday not count in working days星期六，星期天及节假日不计入工作日内 |
| \*Report Service报告服务 | [ ] Fax传真 [ ] Email 电邮 [ ] Self Pick-up自取 [ ] Express Delivery快递到付 [ ] Express with pre-charge RMB15 快递预收费 15元人民币\*If need print out official reports, RMB50 will be charged for reports less than 10 pages, RMB100 will be charged for reports more than10pages打印纸质正本报告需加收人民币50元（10页内）,100元（超过10页）  |
|  | [ ] English Report英文报告 [ ] Chinese Report中文报告[ ] Chinese &English Report(If you require both Chinese and English reports, extra RMB100 will be required) 如出中英文两种报告需另加费用100元 |
|  | [ ]  One report of a whole product 出一份报告 [ ] Report individually 分开出报告  |
| \*Sample kept样品保存 | [ ] Return Sample 样品退回（快递到付）[ ] sample kept for 30 days样品保存30天[ ] SENNOR Disposal SENNOR自行处理 |
| Is this a retest 是否重测：[ ] Yes 是If yes, pls state previous report No. 如是请填上旧报告的号码      |
| \*以上资料请准确填写，报告完成后如需修改报告内容，将收取报告修改费100元人民币Please ensure to complete above information accurately, if need revise after report issued, RMB100 revision fee will be charged委托方盖章或签名/日期:Authorized Signatureor Company Chop of the Applicant/ Date        | 服务方经办人/日期： SENNOR Authorized signature/Date |

**所有带星号的信息为必填项，为保证测试项目和报告的准确性，请务必完整正确的填写。**

**Information than contain an (\*) asterisk must be completed and accurately completed, this will ensure accurate testing, timely distribution of reports, and/or resolution of quality issues.**

**※客户必须保证所提供的测试样品材质与最终销售产品材质的一致性，否则，本公司不负任何责任！**

**Customer must ensure the submitted sample is consistent with the final products placed in the market, or else , SENNOR will not be liable for any responsibility.**

**Test Sample List**

**测试样品清单**

**Report No. 报告号:**

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| 请将测试相关信息填入下表，测试报告以客户填写内容为准。如有其他要求，请与备注栏填写。 |
| No.序号 | Sample Description样品名称 | Testing Item申请检测项目 | Testing Standard and Method 测试标准及方法 | Technical Requirement结果判定依据 | Model型 号 | Item No./Lot No.批 号 | Others其他 |
|       |       |       |       |       |       |       |       |
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| Remark备注：       |